

# Advanced Diploma in Project Management



## *What is it about?*

Project Manager or Programme Manager is listed as the 5th scarcest out of 100 occupations according to the National Scarce Skills report compiled by the South African Government during 2014. In addition, Construction and Information Technology (IT) Project Managers feature in positions 11 and 66 respectively.

PM Academy has developed an Advanced Diploma: Project Management to satisfy the specific professional and educational needs of our national and international clients in this field.

The primary purpose of this qualification is to equip learners with the necessary tools, knowledge and techniques on how to initiate, plan, execute and close a project. It serves as a focused diploma on theoretical and practical applications of project management. This programme is relevant to all industries and appropriate for Project Managers throughout Africa.

The programme is accredited by the Council on Higher (CHE) education at National Qualification Framework (NQF) Level 7. This qualification is equivalent to an undergraduate degree.



## *What's in it for me?*

- ✓ Formalise and translate your experience with a world class PM qualification
- ✓ Learn from the extensive practical experience of our lecturers, who all hold the PMP® credential, from diverse industries
- ✓ Demonstrate a comprehensive and critical understanding of project management techniques, tools, methods and best practices by implementing and managing a project throughout the project life cycle
- ✓ Ensure you have the qualification necessary for the next promotion
- ✓ Extend your professional network by interacting with project management professional students from a variety of industries

### Contact us:

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# Advanced Diploma in Project Management

## Who Should attend?

The Programme accommodates all levels of management across industry sectors in the private and public enterprises. Typical designations may include, inter alia:

Project Managers  
Project Management Consultants  
Programme Managers  
Project Team members  
Line / Functional Managers  
General Managers  
Senior Executives

## Do I qualify?

Students should ideally have two years project management or business experience.

Entry to the Advanced Diploma may be obtained in one of two ways:

- An appropriate 3 year Diploma or Bachelor's Degree from an accredited higher education institution
- Recognition of Prior Learning (RPL)

Students seeking RPL must submit a portfolio of evidence of relevant project management experience with an application form. The submission will be assessed by a PM Academy Evaluation Committee.

## What can I expect?

This Advanced Diploma in Project Management follows the syllabus consisting of 3 main modules:

1. Project Management Principles and Theory
  - Project Management Concepts
  - Organizational Design and the Project Environment
  - Business Case and Investment Decisions
  - Change and Project Stakeholder Management
  - Project Scope Management
  - Project Scheduling and Resources
  - Project Costing
  - Project Procurement and Contracting
  - Project Quality Management
  - Project Risk Management
  - Managing the Project Safety, Health and Environment
  - Project Reporting
  - Project Integration
2. Project Management Soft Skills
  - Managing Cultural Diversity
  - Project Leadership and Ethics
  - Conflict Management
  - Time Management
3. Project Managing in Practice
  - Conceptualizing Project
  - Planning Projects
  - Executing Projects
  - Monitoring and Controlling Projects
  - Closing Projects

Students can earn Project Management Institute (PMI) Professional Development Units (PDU's) and the South African Institution of Civil Engineering (SAICE) Continuing Professional Development (CPD)

## How and when can I attend?

This is a 1 year intensive programme that is delivered through 4 classroom lectures of 4 days each.



The programme employs a diversity of teaching and learning methods including:

- Classroom interaction
- Case Study Analysis
- Assignments (Group and Individual)
- Workplace Integrated Learning

To enhance the learning experience, formative assessments consisting of Individual and Group assignments will be required throughout the year. Summative assessments consisting of tests and examinations will be conducted.

To ensure Work Integrated Learning and the practical application of best practices learned, students will be expected to submit a Project Portfolio on a project they delivered from conceptualization to closure.

Delegates receive the following:

- Various Textbooks
- Learning material

Students that successfully complete this 1 year programme will be presented with an Advanced Diploma in Project Management qualification.

## Testimonial

"The combination of course topics and modules worked well for me. The course was well put together and maintained my interest and attention throughout."

Advanced Diploma  
Gary McKerr (Bidvest Bank)

## About PM Academy

PM Academy was established in 2005 with the strategic vision to provide world class professional project management training, consulting and recruitment to the South African and international markets.

PM Academy has a wealth of experience and we have successfully completed projects, training and recruitment throughout Africa.

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