



## *What is it about?*

This Management of Portfolio (MoP) course is designed for delegates who require the capability to successfully implement portfolio management. Portfolio management is a coordinated collection of strategic processes and decisions that together enable the most effective balance of organisational change and 'business as usual'.

MoP is structured around five (5) flexible principles within which the two cycles and the 12 portfolio management practices exist. Differing from most methods, portfolio management principles, cycles and practices are used concurrently.

It provides the theory, techniques and tools necessary to manage a portfolio, enabling clear understanding of the Portfolio Management cycles, practices and techniques and the organisational context within which they operate.

This course covers the syllabus to MoP Foundation and Practitioner levels as approved by APMG in the UK and includes examination practice.



## *What's in it for me?*

On completion of the course delegates will be able to:

- ✓ Understand Portfolio Management cycles, practices and techniques and the organisational context within which they operate;
- ✓ Effectively apply approaches to investment identification, categorisation, prioritisation and selection.

## Contact us:

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# Management of Portfolio (MoP®) Foundation and Practitioner Course

## *Who Should attend?*

This MoP course will benefit all those involved in projects, including:

- Portfolio / Program Office staff who manage portfolio delivery or enable portfolio level decision making
- Portfolio, Program and Senior Project Managers responsible for delivering change initiatives in the portfolio
- Executives including: CFOs, CAOs, COOs, CIOs, CEOs & Deputies
- Senior Managers responsible for long term planning and strategy
- Aspiring Portfolio Managers

## *Do I qualify?*

Course delegates should have experience in a project environment and have an understanding of project portfolio management. Delegates will need to complete about 20 hours of pre-course study before attending class.

## *What can I expect?*

This syllabus covers the following topics as set by the APMG:

- What is Portfolio Management
- Strategic and Organisational context
- 5 Principles of Portfolio Management
- Portfolio Management Cycles
- Portfolio definition cycle
- Portfolio delivery cycle
- Portfolio Analysis Techniques
- MoP Practitioner Exam Preparation

## *How and when can I attend?*

This is an intensive five day course leading to the Foundation multiple choice exam with 50 questions per paper, Delegates are required to pass 25 marks out of 50 - 50%. It is 40 minutes in duration and is a closed-book exam.

The Practitioner exam involves objective testing with 4 questions per paper with 20 marks available per question, all question items will be worth 1 mark, making the total number of marks available per paper 80. Overall, 40 marks are required to pass (out of 80 available) - 50%. It is an open-book exam and 3 hours in duration.



Delegates receive:

- Accredited course material
- MoP Textbook
- Case study and sample answers
- Sample exam paper and answer sets

All our facilitators are MoP accredited trainers.

The MoP course may be delivered at our premises or alternatively we also tailor the course to be delivered in-house with sufficient attendees.

## *Testimonial*

*"The trainer's knowledge and examples helped to understand the course."*

## *About PM Academy*

PM Academy was established in 2005 with the strategic vision to provide world class professional project management training, consulting and recruitment to the South African and international markets.

PM Academy has a wealth of experience and we have successfully completed projects, training and recruitment throughout Africa.

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