



What is it about?

Project Manager or Programme Manager is listed as the 5th scarcest out of 100 occupations according to the National Scarce Skills report compiled by the South African Government during 2014. In addition, Construction and Information Technology (IT) Project Managers feature in positions 11 and 66 respectively.

PM Academy has developed an Advanced Diploma in Project Management to satisfy the specific professional and educational needs of our national and international clients in this field.

The primary purpose of this qualification is to equip learners with the necessary tools, knowledge and techniques on how to initiate, plan, execute and close a project. It serves as a focused diploma on theoretical and practical applications of project management. This programme is relevant to all industries and appropriate for Project Managers throughout Africa.

The programme is accredited by the Council on Higher (CHE) education at National Qualification Framework (NQF) Level 7. This qualification is equivalent to an undergraduate degree.

What does the course cover?

This 1-year Advanced Diploma in Project Management follows the syllabus consisting of 3 main modules:

1. Project Management Principles and Theory
 - ✓ Project Management Concepts
 - ✓ Organizational Design and the Project Environment
 - ✓ Business Case and Investment Decisions
 - ✓ Change and Project Stakeholder Management
 - ✓ Project Scope Management
 - ✓ Project Scheduling and Resources
 - ✓ Project Costing
 - ✓ Project Procurement and Contracting
 - ✓ Project Quality Management
 - ✓ Project Risk Management
 - ✓ Managing the Project Safety, Health and Environment
 - ✓ Project Reporting
 - ✓ Project Integration

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Advanced Diploma in Project Management



Do I qualify?

Students should ideally have two years project management or business experience.

Entry to the Advanced Diploma may be obtained in one of two ways:

- An appropriate 3-year Diploma or Bachelor's Degree from an accredited higher education institution
- Recognition of Prior Learning (RPL)

Students seeking RPL must submit a portfolio of evidence of relevant project management experience with an application form. The submission will be assessed by a PM Academy Evaluation Committee.

Must I study before?

Delegates must devote 10 hours of pre-course study before attending the course.

Who Should attend?

- Project Managers
- Project Management Consultants
- Programme Managers
- Project Team members
- Line / Functional Managers
- General Managers
- Senior Executives

2. Project Management Soft Skills
 - ✓ Managing Cultural Diversity
 - ✓ Project Leadership and Ethics
 - ✓ Conflict Management
 - ✓ Time Management
3. Project Managing in Practice
 - ✓ Conceptualizing Project
 - ✓ Planning Projects
 - ✓ Executing Projects
 - ✓ Monitoring and Controlling Projects
 - ✓ Closing Projects

How is the Programme presented?

This intensive programme is delivered through 4 classroom lecture sessions of 4 days each.

The programme employs a diversity of teaching and learning methods include:

- Classroom interaction
- Case Study Analysis

What is included?

- Digital learning material
- Various textbooks / e-Books
- Online subscriptions
- 16 days training
- All test and examination fees
- PDU and CPD points (ask us)

Students that successfully complete this 1-year programme will be presented with an Advanced Diploma in Project Management qualification.

How will I be assessed?

- To enhance the learning experience, formative assessments consisting of Tests, Individual and Group assignments will be required throughout the year.



- Summative assessments in the form of examinations will be conducted.
- To ensure Work Integrated Learning and the practical application of best practices learned, students will be expected to submit a Project Portfolio on a project they delivered from conceptualization to closure.

What's in it for me?

- ✓ Formalise and translate your experience with a world class PM qualification
- ✓ Learn from the extensive practical experience of our lecturers, who all hold the PMP® credential, from diverse industries
- ✓ Demonstrate a comprehensive and critical understanding of project management techniques, tools, methods and best practices by implementing and managing a project throughout the project life cycle
- ✓ Ensure you have the qualification necessary for the next promotion
- ✓ Extend your professional network by interacting with project management professional students from a variety of industries

PM Academy was established in 2005 (South Africa) and in 2016 (Botswana). Through practical experience we are delivering our vision, by providing a world class professional project management training and advisory services, to the African and international markets.

Testimonials

"Excellent programme and will always cherish the professional connections established." - Joseph Tlou (2018 Graduate)

"The subject knowledge and the way the facilitator explains, in order for us to understand is very good." - Constance Boikanyo (2019 Graduate)

